



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
Sutton Place Hotel, Vancouver, BC
December 10, 2023 8:00 AM PT

Present:

Charmaine Crooks, President and Chair
Paul-Claude Bérubé, Vice President
Charisse Bacchus
Dale Briggs
Kelly Brown
Brian Burden
Charlie Cuzzetto
Stephanie Geosits
Dominique Grégoire
Orest Konowalchuk
Pierre Marchand
Don Story
Brittany Timko Baxter
Jason deVos, Interim General Secretary

Via Microsoft Teams:

Dino Rossi

Also in attendance:

Sean Heffernan, Chief Financial Officer

Absent:

Lisa Spina, Executive Assistant

1. Call to Order

The Chair called the meeting to order at 8:00 AM PT.

2. HR & Compensation Committee

- 2.1 Interim GS Objectives for 2023**
- 2.2 Draft Employee Handbook**
- 2.3 Selection Committee**

The Interim General Secretary has been working on a Performance Management program for staff and a Human Resources Handbook. The Handbook contains some policies that could be useful to the Governance Committee in

updating the Code of Conduct and Confidentiality policies for Directors.

M-57 **MOTION:** On motion duly made and seconded, it was unanimously resolved to approve the interim General Secretary objectives for 2023.

3. In Camera

Director Rossi recused himself from the discussion.

M-58 **MOTION:** On motion duly made and seconded, it was unanimously resolved to go in camera.

M-59 **MOTION:** On motion duly made and seconded, it was unanimously resolved to come out of camera.

4. Next Meeting

The next meeting will take place virtually on Saturday, January 27, 2024.

5. Adjournment

M-60 **MOTION:** On motion duly made, it was unanimously resolved to adjourn the meeting.